

## **DEFINITION OF ROICC METRICS: Old Dogs – Contract Close Out**

This metric measures the effectiveness of contract management with respect to closing out all contracts and task orders. A contract will be considered an “Old Dog” when it meets one of the following criteria:

- MILCON with maintenance options—Fifteen (15) months have passed after Beneficial Occupancy (BOD) and Final Payment has not been made.
- All other Construction Contracts—Ninety (90) days have passed since BOD and Final Payment has not been made (administrative close out).
- NATO Contracts – Acceptance of the facility by NATO through the NATO International Staff (NIS) inventory after Joint Facility Acceptance Inspection (JFAI). *Field office responsibility will be limited to forwarding of JFAI documents to the NATO Program Office/Project Manager.*

A Contract Completion Report exists in NEAMIS 1.0 which allows the Field Office to perform the following:

- Identify construction contracts or construction task orders for which the CCD has passed and the contract is still active. A contract will be considered active until Final Payment is made.
- Identify contracts with extended post BOD requirements such as second season TABs or maintenance periods.

### NEAMIS 1.0 Instructions

1. At the NEAMIS 1.0 Login screen, enter your user ID (Last Name First Initial Middle Initial) and *NEAMIS* password (same as when doing time cards).
2. At the MAIN MENU screen, select ADMIN- CONTRACTS- REPORTS”. Select CONTRACT COMPLETION to view the Contract Completion report.
3. Select the report by component. Current reports are for EFANE, EFACHES and LANT HQ. Use the FIS Download Command Select a component and use the DATA RETRIEVE button to create report. (Currently no single letter code for EFA MED exists in FIS so EFAMED contracts are under LANT HQ report.)
4. The Report displays contracts by ACO Code. See attached example report.
5. The Report also aggregates contracts by three criteria: one for contracts with a CCD prior to the date of the report, one for contracts due within 6 months of the date of the report and one for contracts due within 12 months of the date of the report. To advance through the report, click on the “arrows” on the toolbar.
6. This report is generated weekly from the FIS Flat Files created by NITC and is refreshed every seven days.

This report is not available in NEAMIS 2i.

Presentation of the metric resides with AQ, who presents the contracts metrics to the ESG each quarter.

NEAMIS 1.0 (LANT HQ) - [Contract Completions]

File Edit Admin Prod/Serv Data Window Help

FIS Dnld Cmd **LANT HQ**

Date 03/06/02  
As Of 03/05/02

**Contracts with Completion Dates  
Overdue**

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Aco	Contract Number Description Contractor Name	Award	CCD BOD WIP	Current Price	Accrued Cost
NORFOLK	N6247098C8057 AIR OPERATIONS FACILITY / NAS MEREDITH, VB II INC	02/28/00	03/15/02 01/23/02	\$5,684,182.00	\$4,085,348.78
NORFOLK	N6247098C8700 WILLOUGHBY HOUSING REVITALIZAT HUNT BUILDING CORPORATION	05/28/98	09/14/01 01/17/02	\$28,959,879.45	\$20,194,295.04
NORFOLK	N6247098C9042 PIER REPLACEMENT/PIER 21/NAVAL TIDEWATER SKANSKA INC	12/27/99	03/05/02 02/15/02	\$40,261,228.00	\$35,248,132.00
<b>NORFOLK</b>	<b>7 contract(s)</b>			<b>\$122,242,496.45</b>	<b>\$82,702,903.37</b>
OCEANA	N6247000D5209 MAINT & OPERATON OF THE 5TH ST TESORO CORPORATION	02/23/00	02/22/01 02/12/02	\$400,992.18	\$117,454.44
OCEANA	N6247001C1131 \$15,990.75/SMALL ARMS RANGE BL CAREY'S HEATING & AIR CONDITIONING	09/30/01	11/30/01	\$15,990.75	\$0.00
OCEANA	N6247094C4130 SOC EXPLOSIVE ORD DISPOS&L F&C	02/01/00	12/12/01	\$4,424,357.15	\$4,019,237.95

Ready